**Cloudesley 2020-25 Church Grants Programme**

**Application Questions**

**Section 1 – Your Church**

1.1 Name of church

1.2 Main church email address

1.3 Name of contact person for this application

1.4 Address for correspondence (*if different from church address*)

1.5 Contact email address

1.6 Contact’s position in the church

1.7 (a) What is the total number on the electoral roll for the church as reported at the last APCM? (*If part of a team/group, please answer for this church only*)

1.7 (b) Date electoral roll taken

1.8 What was the usual Sunday attendance at your church as reported in your most recent Diocesan Annual Return?

* Average number of adults
* Average number of children
* Period covered
* These numbers are (i) increasing (ii) decreasing (iii) reasonably static

**Section 2 – Your Project/Works**

2.1 Brief summary of purpose for which funds are requested (*25 words maximum. You will need to describe your project/works in more detail below)*

2.2 Total project/works cost

Total amount requested from Cloudesley

2.3 Please select which funding priority you are applying under:

* Major works and building projects
* Preventative works and/or simple repairs
* Project development and feasibility studies
* Developing church capacity to deal with church buildings issues and/or maintenance of services

If part of your work fits under a second funding priority please select it here

2.4.1 Describe the need for the work/project and how the need was assessed. Why are you applying now? (*If you have prepared a Statement of Needs in connection with any application for faculty or other* *permission for this project, you can attach it to your application and answer the question ‘See attached Statement of Needs’.*

2.4.2 Please explain your project in more detail. Who will oversee this project and who will carry out the work?

2.4.3 If relevant, what professional advice has been taken?

2.5 Expected start date

Expected end date

2.6 If any planning, faculty or other consents are required for the project to proceed, please provide details and indicate what stage the applications have reached

2.7 If relevant, please give details of any consultation that has been/will be carried out with other major stakeholders relevant to the project/works (for example, the Diocese, local authority, community groups or building users). Please include a summary of any concerns/issues raised and how these have been/will be addressed.

2.8 How will people benefit from the project? How will you measure the benefit achieved?? (*For instance, you might use a questionnaire/survey to capture views on the finished work; you might measure attendance at services to see if it increases as a result, or you might record any verbal feedback you receive from parishioners and visitors.*)

2.9 Any other information (*If there is anything else that you would like to tell us in relation to this application, please include details here*)

**Section 3 – Budget Information**

3.1 Project budget – please list each item of the project separately

3.2 Income – please provide a list of confirmed and potential income towards the project costs

If you would like to provide more details about any of the above please do so here.

3.3 Reserves – what level of unrestricted reserves (both general and designated funds) do you have? Please indicate how much of this is held as fixed assets and the purpose of any designated funds that you hold.

Please explain how the church has arrived at its level of contribution to this project.

**Section 4 – Supporting Documents**

4.1 Please upload and attach your latest annual accounts

4.2 Please provide evidence that the planned works/project and this funding application have been discussed and agreed by the PCC

4.3 Please provide any estimates/quotes that are relevant to this application (*For requests over £10,000, please provide copies of written quotations/estimates from two different firms. For requests less than £10,000, please provide one quotation/estimate*).

4.4 A further supporting document can be uploaded here

**Section 5 – Declaration and Data Protection**

5.1 Please enter your name to confirm that on behalf of the applying church you are authorised to submit this application and that, to the best of your knowledge and belief, all answers to the questions are true and accurate

5.2 As a necessary part of the application process, Cloudesley will be collecting information about you and your organisation, including personal data. Cloudesley obtains and uses such information for the following purposes:

* as part of the process of assessing grant applications and for monitoring the use of its grants
* to provide details of other funding opportunities and information about relevant events
* for determining, preventing and detecting crime

Please click here to indicate your explicit consent for us to use your personal data for the purposes outlined above